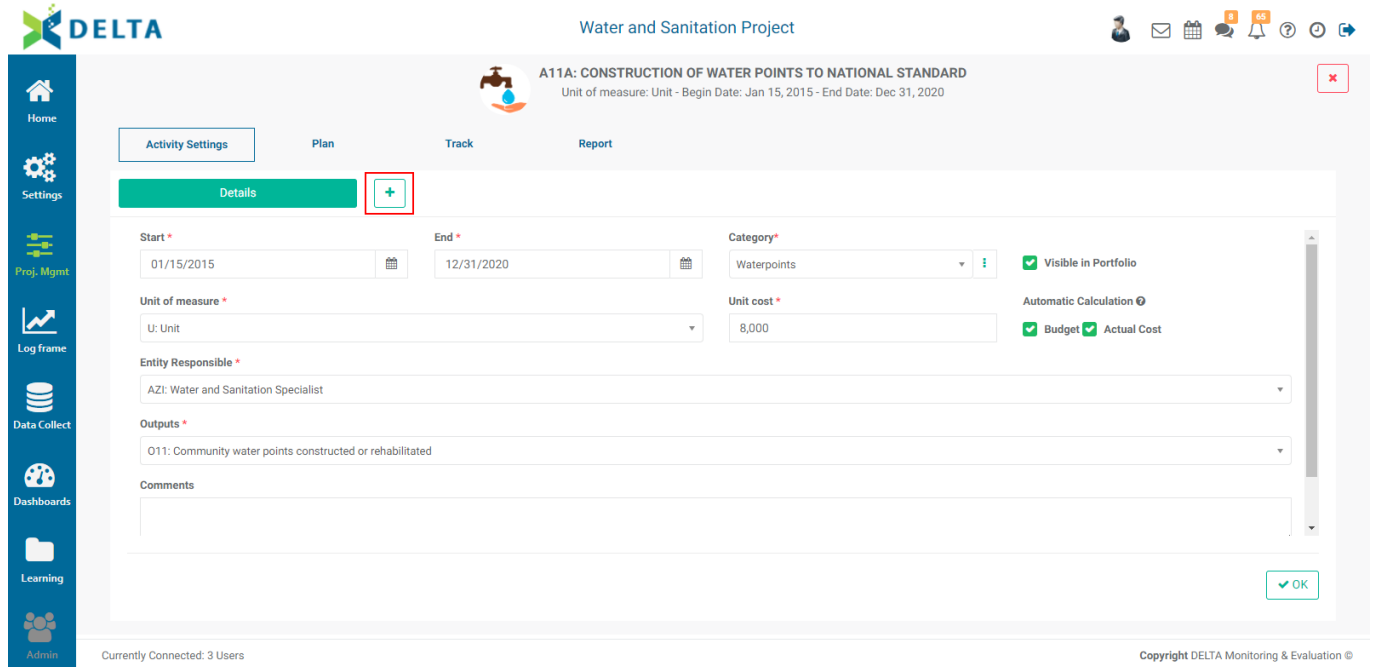


Project Management

PM: Activities: Associating Indicators to an Activity

Although indicators are usually not used at the Activity level, you can still create indicators at that level if appropriate for the project. You can also link existing indicators to activities. This functionality is optional, and initially hidden behind a menu on the **Activity Settings > Details** screen in order to keep the interface tidy.

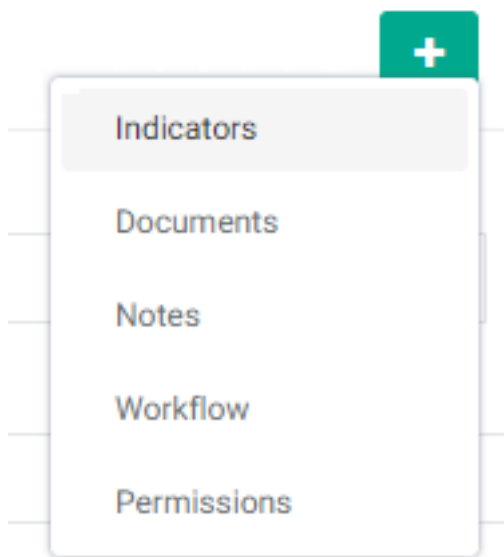


The screenshot shows the DELTA Water and Sanitation Project interface. The top navigation bar includes 'Home', 'Settings', 'Proj. Mgmt', 'Log frame', 'Data Collect', 'Dashboards', 'Learning', and 'Admin'. The main content area is titled 'A11A: CONSTRUCTION OF WATER POINTS TO NATIONAL STANDARD' with a unit of measure 'Unit' and dates 'Jan 15, 2015 - Dec 31, 2020'. The 'Details' tab is active, and a red box highlights a '+' button in the top right corner of the tab. The form contains the following fields:

- Start ***: 01/15/2015
- End ***: 12/31/2020
- Category ***: Waterpoints
- Unit of measure ***: U: Unit
- Unit cost ***: 8,000
- Entity Responsible ***: AZI: Water and Sanitation Specialist
- Outputs ***: O11: Community water points constructed or rehabilitated
- Comments**: (empty text area)

Checkboxes for 'Visible in Portfolio', 'Budget', and 'Actual Cost' are checked. An 'OK' button is at the bottom right.

Click the More button to show the optional screens menu for activities, and select **Indicators**.



Associating indicators to activities is essentially creating a shortcut to the indicator. You can either select an existing indicator, or create a new indicator.

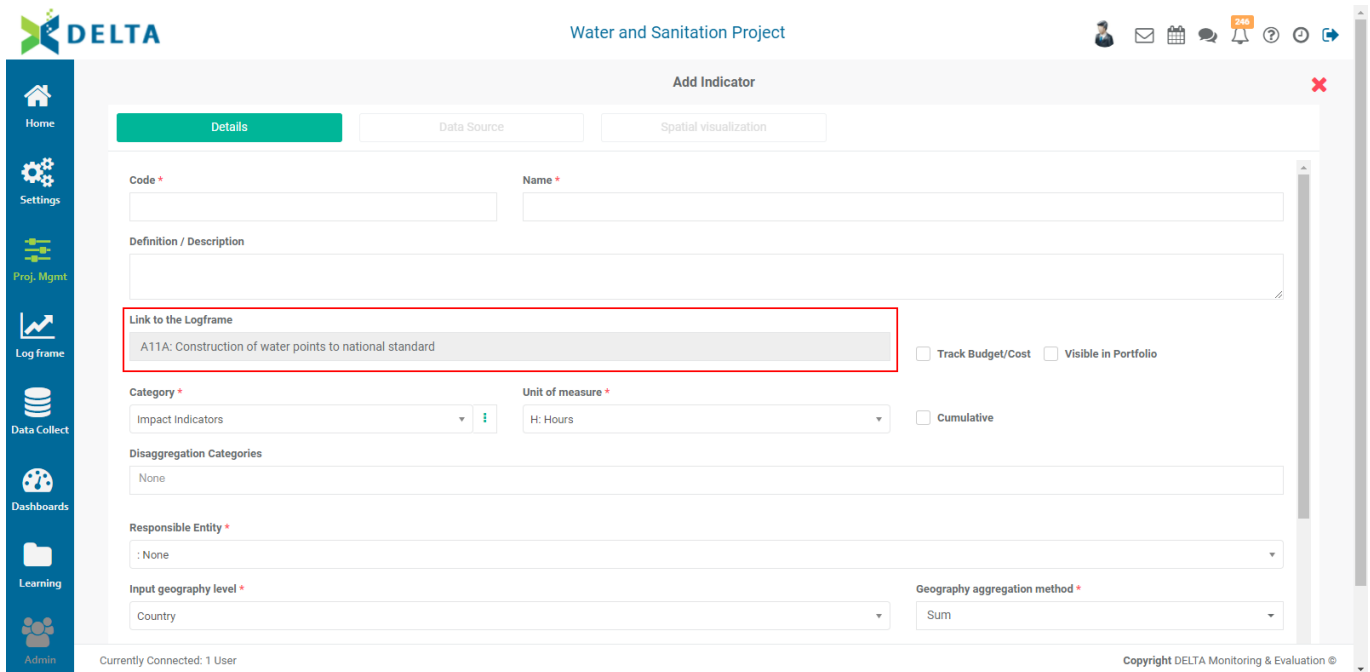
To **create a new indicator**, click the More icon (...) at top right, and select New Indicator from the menu.

Project Management

New Indicator

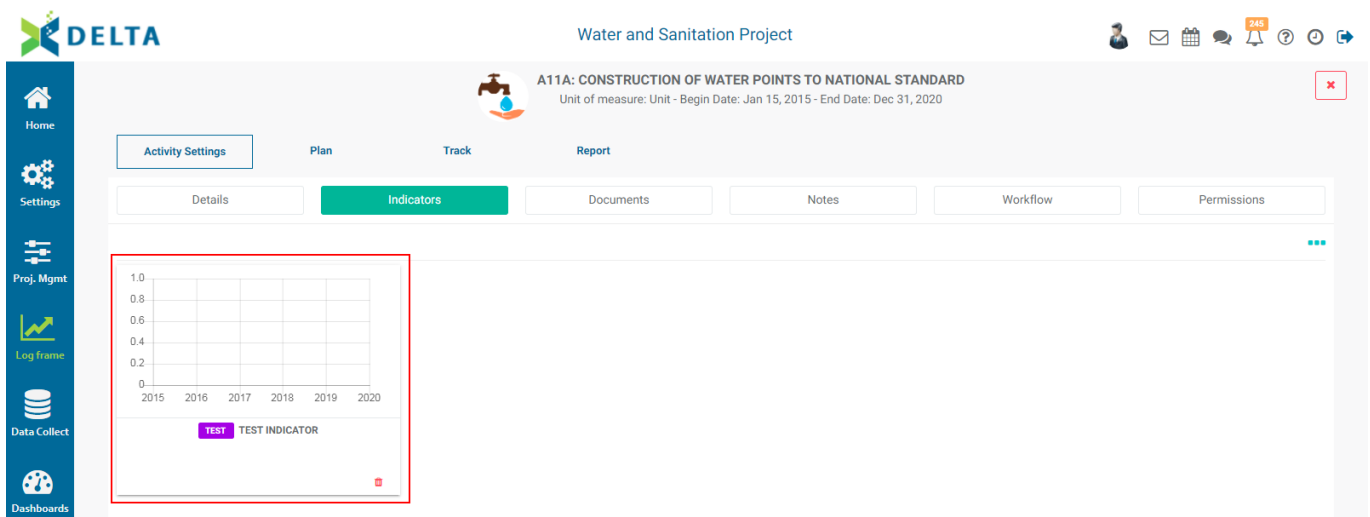
Add from Existing Indicators

A new window will open with the indicator's Details tab open. Creating indicators is described in detail in this article. The main difference between this type of indicator and indicators created at the other levels of the log frame is that this indicator will be **automatically linked** to the same log frame element as the activity itself.



When the indicator has been created and saved, all its functions will become available. These are described in detail in the [Indicators](#) section of this guide.

When the indicator has been fully configured, click OK to save your work. A summary graph of the indicator will appear on the screen.



Project Management

To **associate an existing indicator** to an activity, click the More icon (...) at top right, and select Add From Existing Indicators. The Indicator Selection popup window will open, with a list of all the indicators in the project.

Select an Indicator

Search an Indicator

G1 : % of reduction in water and sanitation related diseases among target population

G2 : % of children under 36 months with diarrhoea in the last two weeks

O11a : Number of water points constructed to national standard

O11b : % of water handpumps rehabilitated to national standard (35)

O11C : NUMBER OF VILLAGES WITH NEW WATER PUMPS

O12a : number of communities with a WatSan committee established

O12b : number of WatSan committees with technicians trained to perform basic maintenance on water points

O12C : % of WatSan committees collecting adequate charges to maintain the water points

O1a : % of people in the target communities using minimum 25L of safe water per day

O1b : % of targeted households with access to a functional water source

O1C : % of water points managed by local WatSan committees

O1d : hours spent by women in fetching water daily

O21a : Number of fully functioning household latrines constructed (3,500)

Select the desired indicator from the pick list. The popup window will close and the indicator's summary graph will appear on the screen.

IMPORTANT: when you link an existing indicator to an activity, its link to the log frame will be automatically updated to link to the same log frame element as the activity. For example, an output indicator will be repointed to an activity-level element of the log frame. Use this functionality with caution.

Project Management

Indicators which are linked to activities appear in the activity's Indicators tab. They also appear in the Log Frame module under Activities.

The screenshot displays the DELTA Water and Sanitation Project interface. The top navigation bar includes the DELTA logo, the project name 'Water and Sanitation Project', and user profile, email, calendar, chat, and notification icons. The left sidebar contains navigation links: Home, Settings, Proj. Mgmt, Log frame, Data Collect, Dashboards, Learning, and Admin. The main content area is titled 'Log Frame' and features a search bar for 'Indicators (KPIs)'. Below the search bar, a list of indicators is shown. A red box highlights the 'Log Frame' title, and another red box highlights the 'TEST INDICATOR' label. The indicator details show 'Unit of measure: Number', a date range 'Jan 1, 2015 to Dec 31, 2020', and a geography level 'Geography Level 4'. The bottom status bar indicates 'Currently Connected: 1 User' and 'Copyright DELTA Monitoring & Evaluation ©'.

To work with the indicator, click its graph to open it. You can then work with it as you would any other indicator.

When setting up your log frame, you also have the option to make **all** activities be informed by an indicator. If you selected the option Activity Progress Measured by KPI, all project activities will be configured to be associated with an indicator. You will not be able to use planning and tracking for any of the activities in the project.

Project Management

Log frame Template



1 Goal (1)

- Automatic Weight (Budget)

2 Outcome (2)

- Automatic Weight (Budget)

3 Output (3)

- Automatic Weight (Budget)

4

Label *

Activities

length *

4



Activity progress
measured by KPIs



Automatic Weight

Based on



Budget



Actual cost

Cancel

✓ OK

Previous: [PM: Activities: Configuring an Activity](#) | Next: [PM: Activities: Documents](#)

Unique solution ID: #1127

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Project Management

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