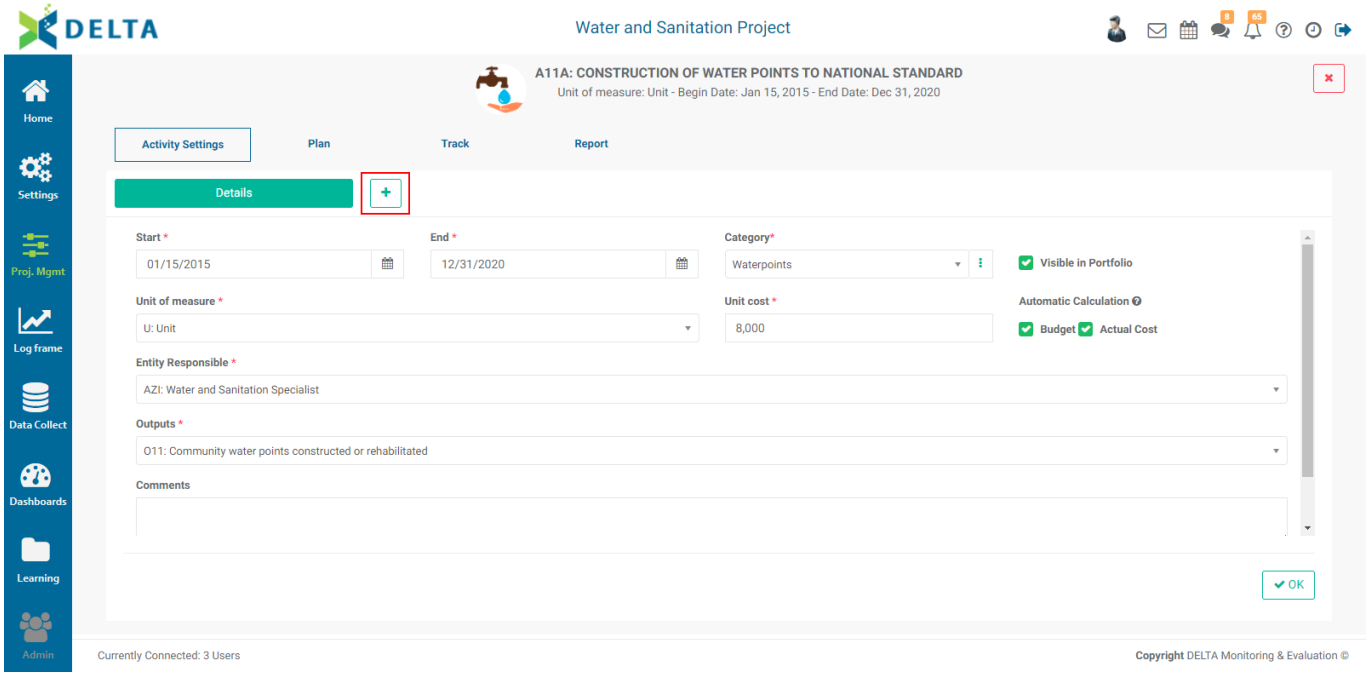
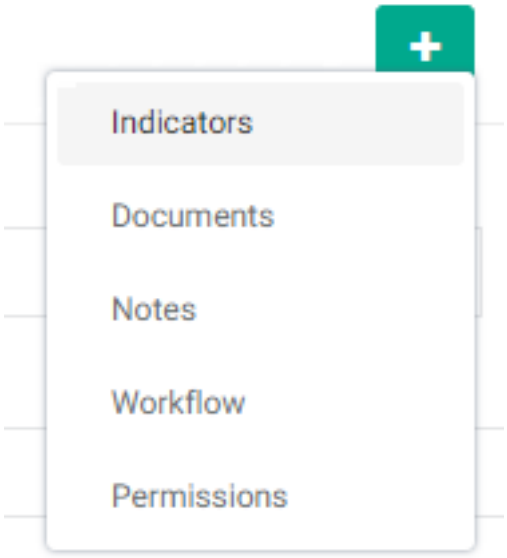
Project Management

PM: Activities: Associating Indicators to an Activity

Although indicators are usually not used at the Activity level, you can still create indicators at that level if appropriate for the project. You can also link existing indicators to activities. This functionality is optional, and initially hidden behind a menu on the **Activity Settings > Details** screen in order to keep the interface tidy.



Click the More button to show the optional screens menu for activities, and select **Indicators**.



Associating indicators to activities is essentially creating a shortcut to the indicator. You can either select an existing indicator, or create a new indicator.

To **create a new indicator**, click the More icon (...) at top right, and select New Indicator from the menu.

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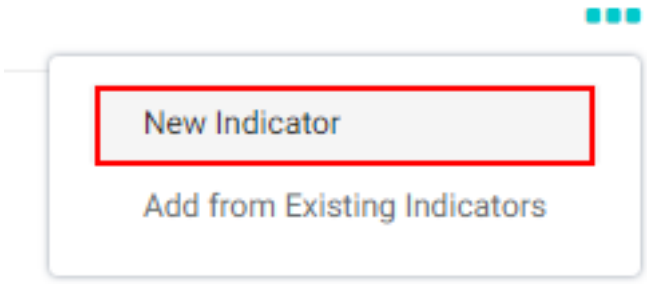
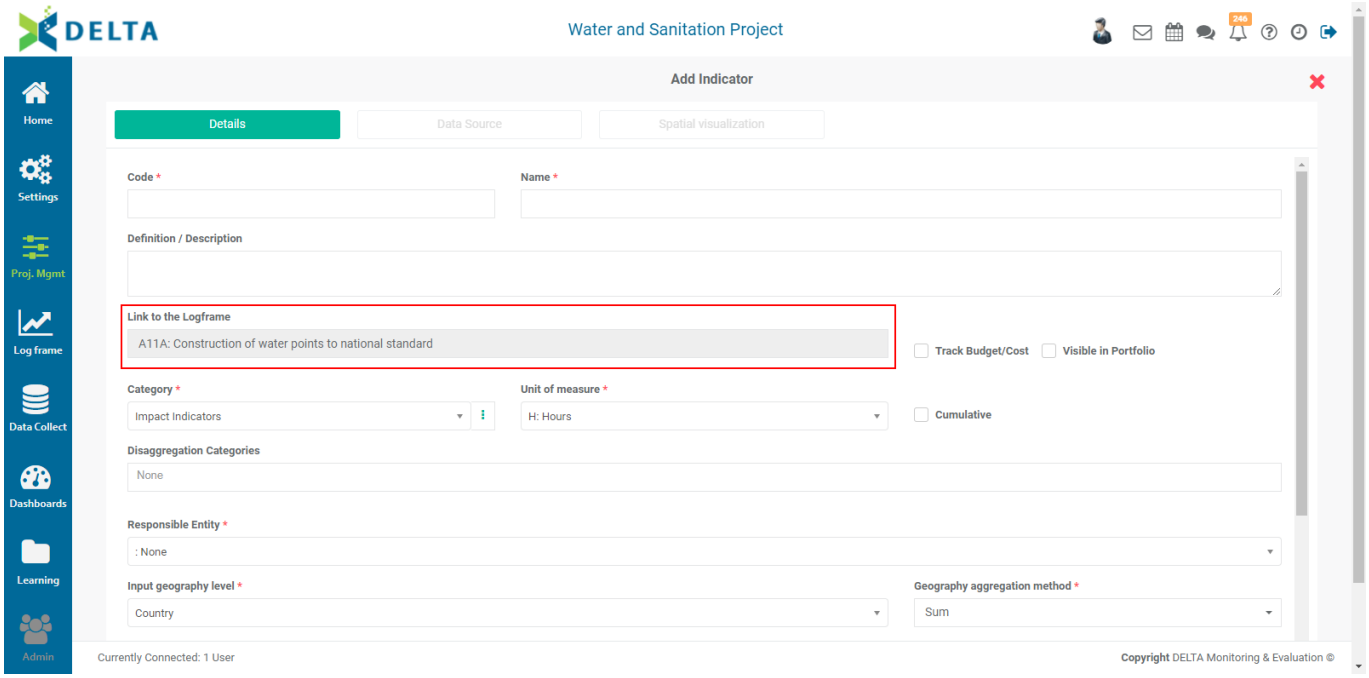
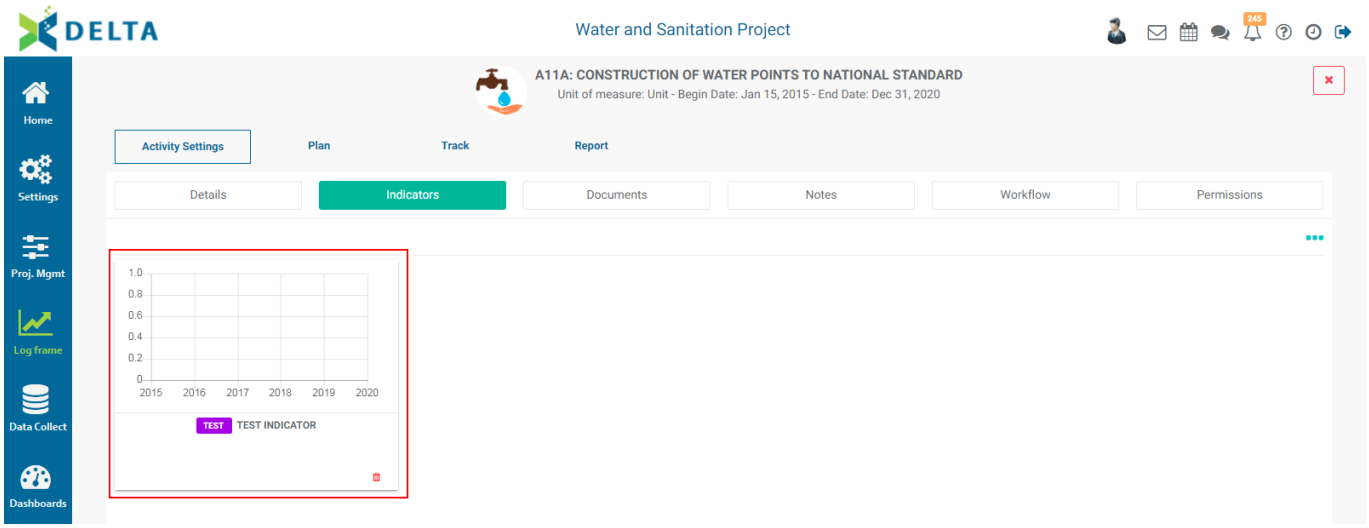


A new window will open with the indicator's Details tab open. Creating indicators is described in detail in this article. The main difference between this type of indicator and indicators created at the other levels of the log frame is that this indicator will be **automatically linked** to the same log frame element as the activity itself.



When the indicator has been created and saved, all its functions will become available. These are described in detail in the Indicators section of this guide.

When the indicator has been fully configured, click OK to save your work. A summary graph of the indicator will appear on the screen.



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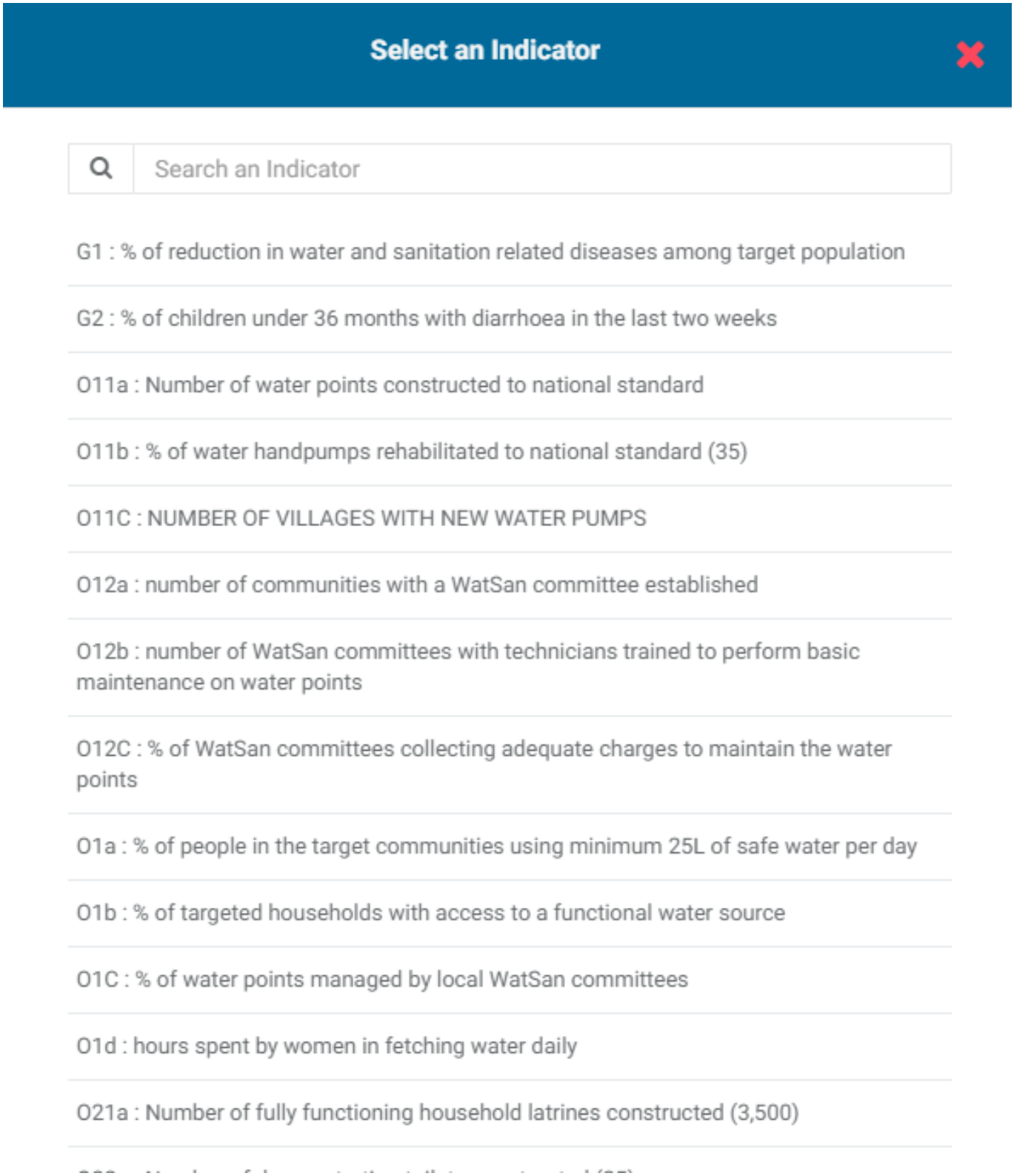
To **associate an existing indicator** to an activity, click the click the More icon (...) at top right, and select Add From Existing Indicators. The Indicator Selection popup window will open, with a list of all the indicators in the project.



Select the desired indicator from the pick list. The popup window will close and the indicator's summary graph will appear on the screen.

IMPORTANT: when you link an existing indicator to an activity, its link to the log frame will be automatically updated to link to the same log frame element as the activity. For example, an output indicator will be repointed to an activity-level element of the log frame. Use this functionality with caution.

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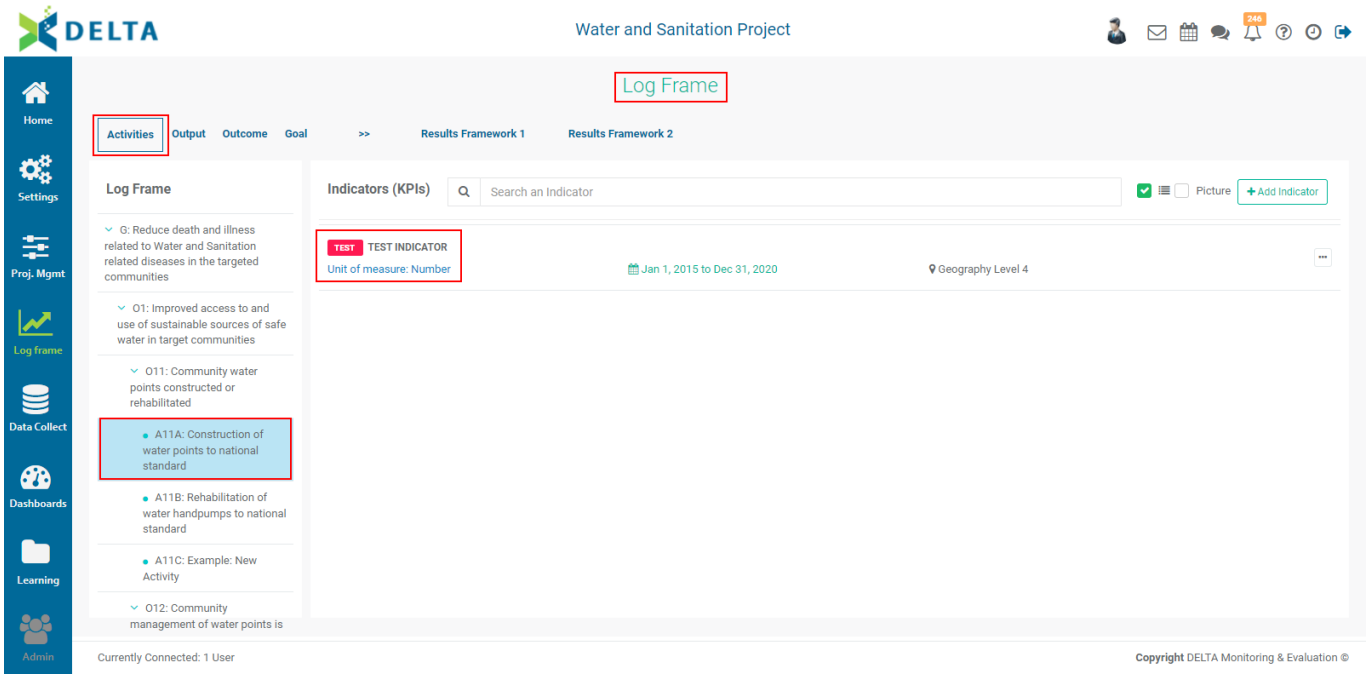
Indicators which are linked to activities appear in the activity's Indicators tab. They also appear in the Log Frame module under Activities.



To work with the indicator, click its graph to open it. You can then work with it as you would any other indicator.

When setting up your log frame, you also have the option to make **all** activities be informed by an indicator. If you selected the option Activity Progress Measured by KPI, all project activities will be configured to be associated with an indicator. You will not be able to use planning and tracking for any of the activities in the project.

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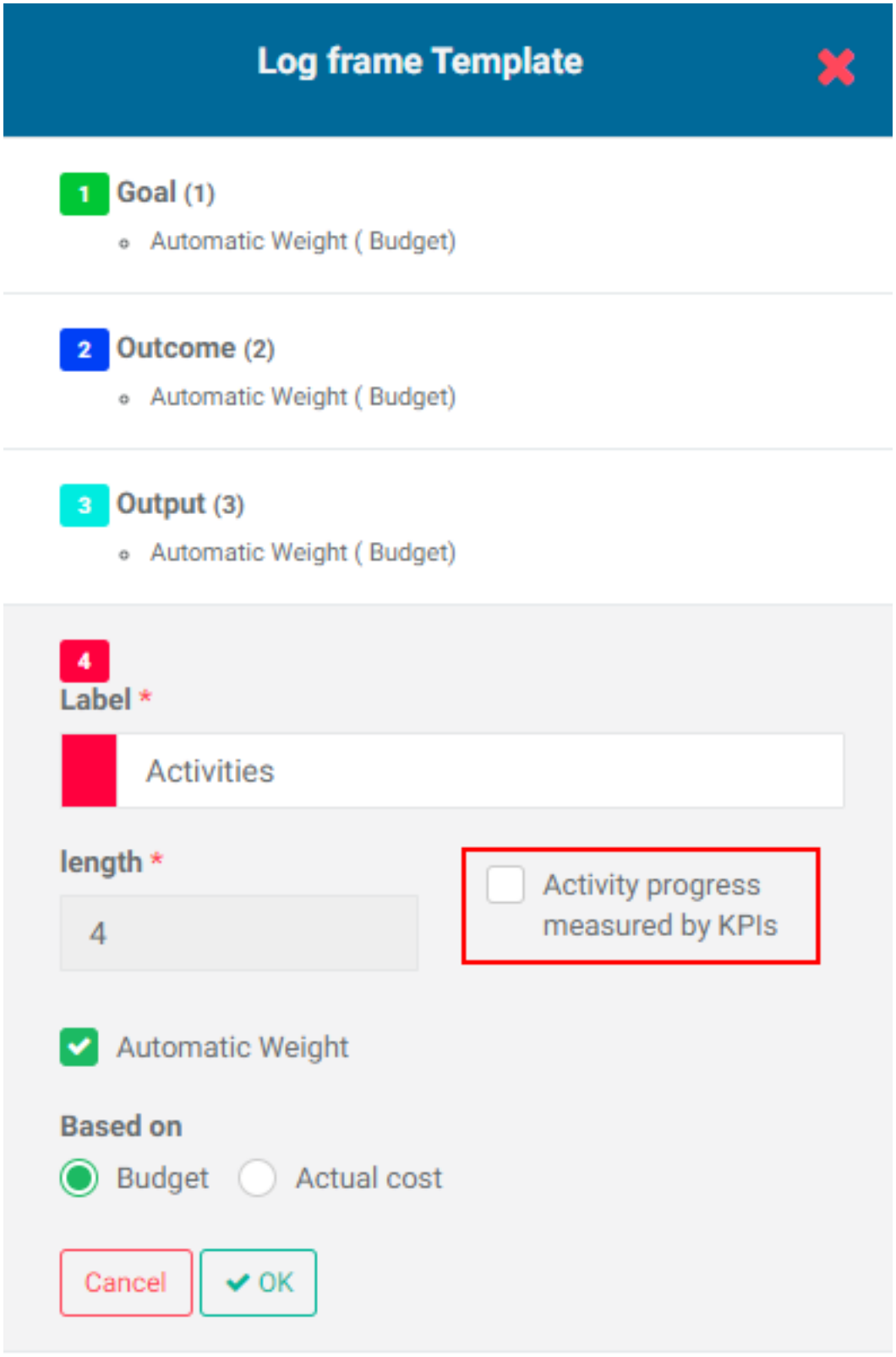

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Author: n/a
Last update: 2023-07-01 20:59

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