

Administration Module

Admin Module: Audit Trail

The **Audit Trail** function allows superusers to trace and search users' activity in the system.

The screenshot shows the DELTA Administration interface. The top navigation bar includes the DELTA logo, 'PROJECTS PORTFOLIO', and user profile icons. The left sidebar contains navigation links: Home, Settings, Proj. Mgmt, Log frame, Data Collect, Dashboards, Learning, and Admin. The main content area is titled 'Administration' and features tabs for 'Users', 'Customized rights', 'Audit Trail' (selected), 'Deleted Items', and 'Security'. Below the tabs is a filter section with 'Users' (dropdown), 'From' (date: 06/24/2020), 'To' (date: 07/02/2020), and 'Actions' (dropdown). A 'Filter' button is on the right. The table below displays audit trail entries with columns for action type (icon), element name, location, user, and timestamp. The table shows 10 items, with a pagination bar at the bottom indicating '1 of 2142 pages (42829 items)'. At the bottom of the interface, it states 'Currently Connected: 2 Users' and 'Copyright DELTA Monitoring & Evaluation ©'.

Action	Element	Location	User	Timestamp
Indicator	1A03 - Nombre de personne utilisant les nouvelles pistes		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 10:09:49 AM
Indicator	1A033 - Pourcentage de femme utilisant les nouvelles pistes		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 10:08:48 AM
Indicator	1A03 - Nombre de personne utilisant les nouvelles pistes		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 10:03:50 AM
Indicator	1A032 - Nombre de femme utilisant les nouvelles pistes		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 10:01:00 AM
Indicator	1A031 - Nombre d'homme utilisant les nouvelles pistes		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 9:58:43 AM
Indicator	ITA01 - Nombre de nouvelles pistes construites		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 6:57:34 AM
Custom Report	Niveau d'urbanisation		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 6:50:21 AM
Custom Report	Niveau d'urbanisation		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 6:50:09 AM
Budget Category	Travaux		SISSAO Mamadou (msissao@omcprojets.com)	Jul 2, 2020 6:46:40 AM

Each line item in the list shows the type of action (icon), the type of element involved, the location in the system where the action was performed (if applicable), the user who performed the action, and the date and time of the action. The screen can be filtered by user, date range, and/or action. Several filters can be applied at once. Click the Filter button at top right to apply your selected filters.

Actions in this context are Create, Update, and Delete. Update corresponds to editing.

The screenshot shows the 'Actions' dropdown menu. It includes a 'Check all' option with a green checkmark icon and an 'Uncheck all' option with a red X icon. Below these are four options: 'Create', 'Update', and 'Delete', each with a green checkmark icon. The 'Update' option is highlighted.

To reset the filters, select all users and all actions in the dropdown lists, and click the Filter button.

Previous: [Admin Module: Customized Rights](#) | Next: [Admin Module: Deleted Items](#)

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